



2024
OTTAWA, ON

Competition Guide



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The Canadian Cerebral Palsy Sports Association
L'Association canadienne de sports pour paralytiques cérébraux

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1. COVID – 19 Important information

After consultation with the Athletes Council, Participation Development Committee, Boccia Canada Council and conducting a survey of participants from the 2023 Defi Sportif, it was clear that there was broad support from boccia stakeholders to follow the lead of World Boccia.

Therefore, the Boccia Canada Back to Boccia Training and Competition Guidelines have been retired, with a few exceptions:

- Single rooms will continue to be provided for officials who are not from the same household at national level competitions. This protocol was kept in place in recognition that masking and distancing are not feasible while sleeping in a standard hotel room.
- Sides will continue to have separate warm-ups **in Team and Pairs only**

2. Eligibility Criteria

All participants must be members in good standing of an organization that is a provincial partner of the Canadian Cerebral Palsy Sports Association (CCPSA). Athletes must be 15 years of age before January 1st, 2024.

3. Code of Conduct and Consent Forms

3.1 Code of Conduct

The CCPSA [Code of Conduct](#) is the standard for all registered participants. All registered participants must review and acknowledge that they will abide by the Code of Conduct for this event.

3.2 Office of the Sport Integrity Commissioner Consent Forms

In line with our commitment to create a safe environment for all our participants, on February 7, 2023, CCPSA signed the [Office of Sport Integrity Commissioner](#) (OSIC) Agreement and become a Program Signatory. This means that effective upon signing, any allegation of maltreatment or other prohibited behavior, as defined in the [Universal Code of Conduct to Prevent](#)

[and Address Maltreatment in Sport](#) (UCCMS), against a UCCMS participant of CCPSA must be filed directly with the OSIC.

Boccia Canada is a Signatory of the [Abuse-Free Sport Program](#) and has adopted the [Universal Code of Conduct to Prevent and Address Maltreatment in Sport \(UCCMS\)](#).

As a Signatory, all participants of any nationally-sanctioned Boccia events, as a condition of participation, must consent and abide by the UCCMS and sign the Abuse-Free Sport Participant Consent Form.

Please follow [these instructions](#) to complete this requirement.

4. Competition Venue



RA Centre

2451 Riverside Drive, Ottawa, ON K1H 7X7

The RA Centre is 5.8 km from the Hampton Inn by Hilton Ottawa Hotel, approximately a 12-minute drive.

4.1 Changerooms

There are 9 accessible changing stalls on the main floor of the venue. One of the universal accessible washrooms has a power change table.

4.2 Courts

There will be 6 competition courts in the Badminton Gym and 3 warmup courts in the RA West Gym. See Technical Package for additional details.

4.3 Equipment Storage

A designated equipment storage area will be available in the RA West Gym near the Warmup area. The storage area will be open to the Warmup area but will be monitored through the day. The RA West Gym will be locked at night.

4.4 Elevator

There is one elevator to access the second floor of the RA Centre. It holds 1-2 wheelchairs. No Championships activities take place on the second floor, but participants could go there to access additional accessible washrooms.

All Championships activities will take place on the ground floor or lower level. Competition courts are on the lower level, accessible by an indoor ramp (no elevator).

4.5 Temperature

The gym temperature ranges from 18-20 degrees Celsius.

4.6 Parking

All venue parking is free. There are two parking lots – West (close to practice courts, classification and lunch areas) and East (close to competition courts). There are 28 accessible parking spots and many general parking spots.

4.7 Washrooms

Main Floor East (closest to Competition Gym)

- 2 universal accessible washrooms (one with power change table)
- 2 universal washrooms with showers

Main Floor West (closest to Warmup Gym)

- 2 male + 2 female washrooms with stalls; each with 1 wider accessible stall; Washrooms have paddle door openers

Second Floor (access via Main Lobby elevator)

- 1 accessible washroom (not universal)
- 1 male + 1 female washroom with stalls; each with 1 wider accessible stall

4.8 Wi-Fi

There is public Wi-Fi at the Venue for general use.

Name of the network: #RAGuest

No password is needed.

5. Registered Athletes

The list of registered athletes will be released after registration closes.

5.1 Wild Card Athletes

Athletes registered as individual Wild Cards are not members of the provincial team for their province.

Therefore, Wild Card athletes must wear either their club shirt or a neutral shirt on the field of play. They cannot wear provincial or national team shirts on the field of play.

6. Key Personnel

Technical Delegate	Adam Dukovich
Assistant Technical Delegate	Gabriel Couturier
Head Referee	Rob Janoska
Assistant Head Referee	Danil Dovgan + Isabelle Longtin
Lead Classifier	Liz Lusk
HOC Co Chairs	Peter Leyser + Jennifer Larson
Media Relations	Holly Janna

7. General Schedule - Draft

**Schedule may change*

Tuesday, November 12, 2024 | Mardi, 12 novembre 2024

Throughout the day	Arrivals	Hampton Inn
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Wednesday, November 13, 2024 | Mercredi, 13 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
8h30 - 11h30	NCCP Introduction to Competition (pre-registration required)	RA Centre – Town Hall (West Entrance)
9h00 – 12h00	Venue tours for Teams	RA Centre West Lobby
9h00 - 12h00	Classification	RA Centre – Town Hall (West Entrance)
11h30 – 12h30	Lunch	RA Centre – Clark Hall
12h30 - 13h30	Athlete Meeting	RA Centre – Clark (West Entrance)
13h30 – 14h15	Opening Ceremony	RA Centre - West Gym
14h30 – 16h00	Practice	RA Centre – Badminton Gym
14h30 – 16h00	Equipment Check	RA Centre – Badminton Gym Lobby
15h00 – 17h00	Practice	RA Centre – West Gym
15h00 – 17h00	NCCP Introduction to Competition Observations (pre-registration required)	RA Centre – West Gym
18h00 – 19h00	Technical Meeting	Hampton Inn Breakfast Area

18h00 – 20h00	Dinner	Ottawa Conference and Event Centre
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Thursday, November 14, 2024 | Jeudi, 13 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
9h00 - 19h00	Individual Competition	RA Centre – Badminton Gym
11h30 – 14h00	LUNCH	RA Centre – Clark Hall
18h30 - 20h30	Dinner	Ottawa Event and Conference Centre

Friday, November 15, 2024 | Vendredi, 14 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
9h00 - 19h00	Individual Competition	RA Centre – Badminton Gym
11h30 – 14h00	LUNCH	RA Centre – Clark Hall
18h30 - 20h30	Dinner	Ottawa Conference and Event Centre
20h00 - 21h00	Team / Pairs Technical Meeting	Hampton Inn Breakfast area

Saturday, November 16, 2024 | Samedi, 15 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
9h00 - 10h30	Individual Competition	RA Centre – Badminton Gym
11h00 – 11h45	Individual Medal Ceremony	RA Centre – West Gym
11h30 – 14h00	LUNCH	RA Centre – Clark Hall

13:30 – 16:30	Team / Pairs Competition	RA Centre – Badminton Gym
18h30-20h30	Dinner	Ottawa Conference and Event Centre

Sunday, November 17, 2024 | Dimanche, 16 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
9h00 - 15h30	Team / Pairs Competition	RA Centre – Badminton Gym
11:30 – 14:00	LUNCH	RA Centre – Clark Hall
After Last Game	Medal ceremonies (pairs, teams, open)	RA Centre – Badminton Gym
18h30	Closing Banquet cocktails	Ottawa Conference and Event Centre
19h00	Dinner	Ottawa Conference and Event Centre

Monday, November 18, 2024 | Lundi, 17 novembre 2024

6h00 – 10h00	Breakfast	Hampton Inn Lobby
Throughout the day	Departures	Hampton Inn Lobby

8. Accreditation

All participants will receive an accreditation badge upon arrival at the hotel. Accreditation must be visible at all times. Athletes are permitted to remove their accreditation on the Field of Play (FOP) during play.

Any participant without a visible accreditation will be refused entry to the Call Room and FOP. NO EXCEPTIONS.

8.1 Lost Accreditation

A limited number of replacement accreditations will be available. Participants who lose their accreditations can contact the Venue Manager to request a replacement. The fee for replacement accreditations is \$30.00.

9. Anti-Doping

Anti-doping control may be administered at this competition. If it is, testing will be conducted by the Canadian Centre for Ethics in Sport (CCES). The CCES is the custodian of the Canadian Anti-Doping Program (CADP); the set of rules that govern anti-doping in Canada. The CADP includes several components such as in and out-of-competition testing, education, medical exemptions, and the consequences of doping violations. The CADP is compliant with the World Anti-Doping Code and all international standards.

ATHLETES: As a participant in Boccia, the CADP applies to you. It is important to know that by participating in the 2024 Canadian Boccia Championships, you are subject to the CADP, and accordingly, may be selected for doping control. BC3 Performance Partners are considered athletes under the CADP and as such, may also be selected for doping control.

The World Anti-Doping Association (WADA) list of prohibited substances:
<https://www.wada-ama.org/en/resources/world-anti-doping-program/prohibited-list>

All doping processes will be in accordance with WADA procedures. The CCES permits requests for adapted procedures for athletes with a disability. If athletes require additional equipment to collect a sample, CCES will have collection equipment on hand, such as catheters, nun's caps or urine bottles. Athletes are also permitted to use their own equipment. Athletes will be required to discard any urine that is in the collection vessel prior to providing their sample at doping control.

The CCES recommends that athletes take the following actions to ensure they don't commit an inadvertent anti-doping rule violation:

Doping Control

- Review the sample collection procedures: <http://cces.ca/sample-collection-procedures>
- Know your anti-doping rights and responsibilities: <http://cces.ca/athletes-rights-and-responsibilities>
- Always comply with a testing request if you are notified for doping control. A refusal or failure to comply with doping control procedures, without sufficient cause, may constitute an anti-doping rule violation.

Prohibited Substances & Method

- Check all medications and products before taking them to ensure they do not contain ingredients that are banned in sport: <http://cces.ca/checkmeds>
- Verify your medical exemption requirements: <http://cces.ca/medical-exemptions>
- Learn about the doping risks associated with supplement use and how to minimize them: <http://cces.ca/supplements>

10. Classification

All athletes competing at the Canadian Boccia Championships must be classified. Classification will be conducted in accordance with the [2nd Edition Boccia Canada Classification Rules](#) and the [BISFed Classification Profiles](#) (see section 13). Classification will take place at the RA Centre on Wednesday, November 13th, 2024.

IMPORTANT: Athletes being classified must ensure the [medical diagnostic form](#) is completed and returned to hbonas@bocciacanada.ca 24 hours before arriving on site for classification. Failure to do so may result in the athlete not being able to compete.

All athletes scheduled for classification will be notified directly with details about the classification process and the items/personnel they need to bring with them.

11. Closing Banquet

One Closing Banquet ticket is included in the registration fee. No paper tickets will be provided – your accreditation is your ticket.

A limited number of extra banquet tickets will be available @\$80 per ticket. Contact Peter Leyser at pleyser@ccpsa.ca to request extra tickets.

When: 18h30 Sunday, November 17

Where: Room 106 EFG [Ottawa Conference and Event Centre](#).

11. Accommodation

Hampton Inn by Hilton Ottawa

100 Coventry Rd, Ottawa, ON K1K 4S3

(613) 741-2300

- Free surface and underground parking

Direct booking link:

<https://www.hilton.com/en/attend-my-event/yowcnhx-cbo-92e0d068-8357-46e4-8c35-cafe0675585d/>

Room Amenities

All rooms have:

- Bathroom doors at least 32 inches wide
- Bedroom doors at least 32 inches wide
- Grab bar in bathtub

Accessible Amenities available upon request*:

**Available to all hotel guests; not exclusive for the Championships. Participants can request these directly from the hotel.*

- Digital alarm clock available with sound and a vibrating pad
- Digital alarm clock available with sound and strobe light
- Portable shower chairs (6 available)
- Swimming pool hoist for pool access
- TTY for guest use

Accessible Rooms

The Hampton Inn has four rooms they identify as accessible for guests with disabilities (3 Queen, 1 King).

These rooms include:

- Lowered bed
- Lowered light switches
- Lowered peep hole in door
- Lowered shelf storage
- Lowered sink
- Raised toilet seat
- Roll-in Shower
- Accessible to wheelchairs (no steps)
- Lower or Adjustable Closet Rod
- Doorbell w/Audio/Strobe Alert
- Entry or passage doors with 32" of clear width
- Lowered thermostat controls

These rooms are **not available for direct booking.**

To be considered for an accessible room, please email info@bocciacanada.ca by **October 12th**. Please indicate whether the request is for a Queen or King accessible room. If submitting more than one request, please prioritize the requests based on need.

The HOC will review all requests and work with the hotel to allocate the accessible rooms.

Officials

Officials will also be staying at the Hampton Inn by Hilton Ottawa. The HOC will book all rooms for officials.

12. Information Desk

The information desk will be located at the Hampton Inn on Tuesday November 12th from 15h00-22h00 and in the competition venue from November 13-17 from 9h00 - 19h00.

13. Meals

Breakfast, lunch and dinner will be provided for all registered participants from breakfast on Wednesday November 13 to breakfast on Monday November 18.

Accreditation is required at all meals.

Breakfast - Hampton Inn Lobby

- 6:00 - 10:00am
- Self-serve hot + cold breakfast buffet
- Limited seating in breakfast area; trays available to take food to room

Lunch – Clark Hall (RA Centre):

- There will be no scheduled lunch break
- Lunch will be available from 11h30 – 14h00 unless otherwise noted in the schedule

Dinner - Ottawa Conference and Event Centre

- When: 18h30 - 20h30 unless otherwise noted in the schedule
- Buffet style hot meal

14. Transportation

Adapted / para-transportation will be arranged between the Ottawa Airport (YOW) or the train station and the hotel for participants who fly into and out of Ottawa. Scheduled pick up and departure times will be communicated once organized.

Registered participants who self-drive are expected to provide their own transportation to and from the venue.

The HOC will organize transportation to and from the venue for registered participants who do not self-drive.

Accessible Taxi: [Blueline Taxi](#) (613) 238-1111

15. Medical Care

First Aid at the venue will be provided by [Liquid Gym](#).

Participants can also book additional services at Liquid Gym at their own cost. See Liquid Gym's website for a full list of services.

<ul style="list-style-type: none">• Physiotherapy• Kinesiology	<ul style="list-style-type: none">• Massage Therapy• Vision Therapy
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Closest Hospital to Venue + Hotel:

The Ottawa Hospital
501 Smyth Rd, Ottawa, ON
K1H 8L6

Closest Pharmacy to Venue:

Rexall Drugstore
2269 Riverside Dr. Unit E,
Ottawa, ON K1H 8K2

*Open Monday - Friday 9 am - 9 pm
Saturday 9 am - 6 pm
Sunday 10 am - 5 pm*

Closest Pharmacy to Hotel:

Donald Street Pharmacy
336 Donald St, Ottawa, ON K1K 1M5

*Monday - Friday 9 am – 6 pm
Saturday - 10 am - 2 pm
Sunday - Closed*

16. Cameras

To foster a high-performance environment for athletes, any cameras other than those belonging to national team coaches, media liaison and the official event photographer (e.g. provincial team cameras) must be approved by the Technical Delegate. Once approved, coaches will be allowed to set up their cameras on court BEFORE the matches begin.

Coaches may also film the match from their designated area on court.

17. Awards and Ranking Points

17.1 Medals

Gold, silver, and bronze medals will be given to the top three finishers in each category when there are four or more competitors in the category. Medals will be awarded to BC1 and BC3 Performance Partners.

If there are only three competitors, certificates will be awarded to the third-place finisher.

If athletes from more than one classification are combined due to low registration numbers, one set of medals will be presented for the combined classification.

Wild Card athletes are eligible for medals and ranking points.

17.2 Gilles Henry Spirit of the Games Award

The Gilles Henry Spirit of the Games Award for sportsmanship will be awarded to an athlete at the end of competition.

17.3 Ranking Points

Ranking points will be allocated according to the [National Boccia Ranking System](#).

18. Wheelchair Repair

The HOC is currently working on securing a wheelchair repair contact for the duration of the 2024 Canadian Boccia Championships.